

**School Emergency Drills**  
**Documentation Form**

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|---|--|
| <p style="text-align: center;"><u>Type of Drill</u></p> <p><input type="checkbox"/> Fire Drill (5 required)</p> <p><input checked="" type="checkbox"/> Tornado Safety Drill (2 required)</p> <p><input type="checkbox"/> Shelter in Place Drill</p> <p><input type="checkbox"/> Lockdown (3 required)</p> | <p style="text-align: center;"><u>Type of Drill</u></p> <p><input checked="" type="checkbox"/> Standard</p> <p><input type="checkbox"/> Class Change</p> <p><input type="checkbox"/> Recess</p> <p><input type="checkbox"/> Other Events</p> |
|---|--|

Name of Reporting School: Community Ed Center

Name of person conducting drill: DOUG RUESINK

Title of person conducting drill: Dean of Students

Date of Drill: 9-17-2020 Time drill was held: 11:00  AM  PM

Exact time required to evacuate/shelter/secure: 1 minute

Total Participants: 11

This report is for emergency drill # 3 for school year 2020-21.

Remarks:

Drill was coordinated with:

- Emergency Management Coordinator  
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coor.

**AND**

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title: \_\_\_\_\_

**OR**

- Fire (fire chief or designee)  
Name & Title: \_\_\_\_\_

Principal's signature Douglas Ruesink